SUNSET MEDIA

Trusted Partner Application

PARTNER ROSTER · QATAR · UAE · SAUDI ARABIA

Sunset Media keeps a short list of **Trusted Partners** — specialist studios and crews we work alongside on client projects. We lead the account and the creative; you add depth on a defined scope, briefed properly and paid on time. This is an **application**: complete and sign it, send it with a portfolio of your work, and our procurement team will review both and come back to you either way. It costs nothing and commits you to nothing.

1 YOUR DETAILS

COMPANY / TRADING NAME

PRIMARY CONTACT & ROLE

EMAIL

PHONE / WHATSAPP

CITY & COUNTRY OF OPERATION

WEBSITE / PORTFOLIO LINK

TRADE LICENCE / CR NO. (IF ANY)

TEAM SIZE & TYPICAL LEAD TIME

2 WHAT YOU DO

tick all that apply

☐ Video production ☐ Photography ☐ Motion & animation ☐ Branding & design ☐ Web & app development ☐ SEO ☐ Paid media

☐ Social & content ☐ Copywriting EN / AR ☐ Print & production ☐ Events & activations ☐ Other

SPECIALISMS WORTH KNOWING

HOW YOU PRICE — DAY RATE, PER PROJECT, RETAINER

3 PAST WORK & REFERENCES

attach a portfolio, showreel or links — this is what we assess

PAST WORK — CLIENT, WHAT YOU DID, LINK

REFERENCE 1 — NAME, COMPANY, CONTACT

PAST WORK — SECOND AND THIRD EXAMPLE

REFERENCE 2 — NAME, COMPANY, CONTACT

4 HOW THE ARRANGEMENT WORKS

SUNSET MEDIA BRINGS

- Briefs that arrive fully scoped and budgeted — no pitching, no chasing.
- Creative direction, and the standard the work is held to, set by our team.
- The client relationship, communication and sign-off, handled end to end by us.
- Clear terms and prompt payment, set out in each project order.
- A public listing on sunsetmediame.com and a place in our credentials, once accepted.

YOU BRING

- Specialist depth on a defined scope, delivered to the agreed deadline.
- Your own team, equipment, licences, insurance and tax compliance.
- A written quote for each project — you are free to decline any brief.
- Portfolio material and references that show what you can do.
- Discretion: what you learn about our clients stays between us.

5 WHAT YOU AGREE TO BY SIGNING

1. **Portfolio & references.** You permit Sunset Media to share the past work, case studies and reference contacts you supply with our current and prospective clients, in pitches, proposals and credentials documents.
2. **Public listing.** If your application is accepted, you permit Sunset Media to publish your name, company name, logo and samples of that past work on sunsetmediame.com and in our marketing material, under "Trusted Partners", for as long as you remain on the roster.
3. **Your rights in the material.** You confirm you own the work you supply or have permission to share it, that no client NDA prevents it, and that you will tell us which items are confidential or must be credited a particular way.
4. **No obligation either way.** Submitting this form does not put you on the roster: it is assessed by our procurement team, and acceptance is at our discretion. Acceptance is not exclusive and guarantees no projects. You remain free to work with anyone else, and every project is separately quoted and confirmed in writing before it begins.
5. **Client relationship.** Clients we introduce you to remain Sunset Media's clients. You will not approach or contract with them directly for the services we introduced, during a project and for 12 months after it ends, unless we agree otherwise in writing.
6. **Confidentiality.** Client names, briefs, pricing and unreleased material stay confidential until they are publicly released or we agree otherwise.
7. **Leaving the roster.** Either of us may end this arrangement at any time by email. We will remove your listing from the website within 30 days; material already printed or sent may take longer to withdraw.

I am authorised to sign for the company named above. I have read sections 4 and 5, I agree to them, and I grant the permissions in section 5. I am applying to join the roster and understand that acceptance is subject to review, and that I must send a portfolio of my work with this form.

SIGNATURE | NAME IN FULL | POSITION & COMPANY | DATE

PROCUREMENT USE RECEIVED | REVIEWED BY | DECISION | DATE